Granville Music Booster Meeting Minutes

GHS Library

Wednesday, August 16, 2017

Don, Melissa Pawlikowski, Pam Hooker, Kris Whiting, Kristen Snyder, Steve Krak, Renee Guerin, Andrew Krumm (via skype)

Recording: Marla Krak

**Secretary’s Report**

May meeting minutes were sent via email by Don and contained budget information and approvals.

Motion to accept by Pam, seconded by Kristin

**Financials**

-Discussed May financial report

-In July income was Lemon Shake up, memberships. Outgoing was band camp

-Marching band account paid for out of main account and being moved (golf cart)

-Outstanding checks - Scholarship for Haley Russell

Motion to accept by Kris, seconded by Steve

**Old Business**

Concessions

-Don shared information on the new concessions framework after meeting with Jeff Brown, and committee. There will be a board with members representing the three booster organizations and the organization has a 4013C.

Concessions will have its own 4013C and board, including presidents (or delegate) of the 3 booster groups (GMB, Athletics, GEF), treasurer/liaison from each group and will meet once a quarter. Final structure is still being worked out. This board will set vision, strategy and operating procedures. Pepsi fountain will be gone and will go with cans or bottles. We’ll also cut back on food. New money counting procedures were also discussed and have been approved by Jeff Brown, the other GVES committee members, and the initial concessions board members.

Don handed out flow chart. Lisa Engelfield as concessions board treasurer once a week will put together banks of money.

Calendar Update

-Kristin will send update to Don

Website Update

-Wait on directors to launch so need to send another email

-corporate letter and labels ready to go.

-Launch ideas

-district office, facebook page, concert programs, parent letter, talk about it on the other facebook pages.

-Make donate button on Facebook

-Photos- directors need to look to see if any objections.

-Kris will send out thank you emails for memberships.

-Kris – need system to move money from paypal to bank. It sits in paypal until it goes to the bank and currently Kris has the email access.

**Directors Report**

Kristin

-T-shirts for the acapella groups of 18 and 13. They may purchase ahead and buy ahead more shirts for the future to bring the price down. The boosters will cover the cost this year until paid back next year. Carry over amount is about $200.

Motion to accept by Kris, seconded by Pam. All approved

-We discussed uniforms being different for each group. Last year they got rid of old stuff and everyone will get tuxes and gowns but they kept robes for freshman year. We will need about 50 dresses and 20 tuxes. Don said uniforms are one of the highest priorities boosters have supported.

Motion to approve Steve, seconded by Kris. All approved. Motion carried

-Kristin thanked the boosters for sound equipment. Groups have had camp for the past 3 days and it’s all organized and user friendly.

-Would like to put logo on a tablecloth for sound system. Kristin will look into pricing when she looks into t-shirts.

Orchestra

-Instrument racks were delivered and we received a $200 discount for late delivery.

Steel Drum

-Steel pan update-done and should be here in about 3 weeks. Steel will have 64-68 members. Eventually we will need more steel uniform shirts.

Marching Band

-$145 OMEA fee for jazz band and orchestra. Paid for through boosters? Write one check for both? Because we need quickly we’ll pay the bill and ask for a transfer. Pam wrote checks to give to Kristin at the meeting.

-Band Camp was the smoothest ever operated out of the school. It was fantastic.

Golf Cart

The Music Boosters loaned the marching band money for the purchase of a golf cart until the check is received from a generous private donor. We need to make sure the appropriate people are thanked for their private donation and all the paperwork (including title and liability) and accurate documentation has been made.

**New Business**

-Mattress Sale coming up and different groups are performing through the day

-In general, 15% will be donated back to music boosters.

-Melissa pawlikowski.8@osu.edu – professor at OSU in Columbus. She wants to volunteer to do grant writing. Most grants she has worked on have been national grants. Are there grants that we know about that we would like to have? Kristin suggested sending emails to the directors to see if there are special projects and needs. It was suggested that Melissa meet with directors at some point.

-Renee – needs email lists. She’s been visiting elementary schools and talking about boosters, including principles, and Middle School PTO k-6.

-We discussed some fundraiser collaborative efforts – like combining the mattress sale with the craft show.

Motion to adjourn by Pam, seconded by Kris.