**Granville Arts Boosters - Meeting Minutes November 20, 2019**

**Attendees**: Andy Wildman, Courtney Van Ostran, Don Charlton, Pam Hooker, Kristen Snyder, Andrew Krumm

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**President’s Report**

Andy had no additional topics to discuss.

**Treasurer Report**

Pam delivered the treasurers report. The Craft Show resulted in $2382 gross, $1920 booth sales, $462 for the bake sale and raffle. Net $2,106.54.

We received another Melaluca contribution, and Amazon Smiles quarterly deposit/transfer and Kroger Rewards check as noted in the Treasurers report.

We believe that there is an opportunity to increase awareness of the programs that give back to the Booster groups including Kroger Rewards, Amazon Smile and Melaluca. Courtney will make post on Facebook to educate parents.

There was additional discussion around the drycleaner garment bags. The expense will be covered by the band account. Additional discussion around the process and cost of dry cleaning will continue as we think through the approach for next year. Uniform costs for gloves and shoes should have been paid by band acct. but were paid by Arts Boosters, so Pam will reconcile with Jerod.

As discussed in the last meeting, two checks were written to the Game On Campaign. $8,000 came from the Arts Boosters account and $2,000 came from the Band account.

Knowing that we are nearing the second half of the school year and several arts teachers have not yet taken advantage of the funds available to them, Pam offered to communicate to all teachers and directors the funds they have available.

Don motioned to approve the Treasurer’s report. Courtney Second, all approved.

**Craft Show Report**

Overall a success, but customers weren’t buying as many items compared to previous years.

The group discussed wanting to have all music groups there. Given other arts conflicts this time of year consider pushing it to 3rd weekend in November (November 21st) so that the Choir can perform.

Participation by Arts Boosters board was good and we should plan to be there for future events.

The group discussed the idea of making announcements during the craft show and having additional signs with what is going on (e.g. raffle, bake sale, vendors, etc.)

Shelli suggested we increase visual arts exposure and participation. She asked if the Art to Remember program might be available at the craft show for additional fundraising for the visual arts or boosters

Pam offered to reach out to the art teachers and students, thanking them for their participation and ask them to participate in other concerts and events.

**Vice Presidents Report**

Courtney and Pam are reconciling membership records on a quarterly basis to improve the accuracy of the record keeping in multiple places, i.e. website, programs.

Need to send any winter program materials by end of Thanksgiving weekend.

Don will do announcements at the GHS holiday concerts (day and evening) on December 11th while Andy will do announcements on the 12th and for the GIS program on the 19th and GMS program on the 18th.

Courtney to send thank you emails to all membership, purchase cards for major donors have all board sign.

There was a potential Fraud charge, it was an Apple iTunes charge. Don and Pam are remedying it. The other charges that PNB alerted us as suspicious on the card were valid but were on the incorrect card.

The Marching Band and Arts Boosters credit cards were mixed up. Home Depot charges in question were legitimate expenses. Expenses will need to be transferred to the correct account and records updated.

Brad Betts needs emails for all music students parents to inform them about the Chipotle fundraiser. Directors to get those to him.

**Directors’ Reports**

Steel band concert and Marching Band Indoor Concert were both successes.

Chris Tanner will be the guest for the spring steel show. Disney trip is coming up for the Marching Band and music directors are planning for the upcoming holiday concerts.

**Secretary’s Report**

Dawn presented the minutes. Courtney motioned to approved minutes, Don second, approved

**Walk-on Topics**:

Brad Betts asked for a pop-up tent frame if anyone has a used or to donate for lemon-shake up booth. Andy said he thought he knew of one that would be available.

Don asked if we could get volunteers to run/coordinate the lemon shake-up booth volunteers, supplies, and operations. Andy to work on recruiting a team for the lemon shake-up booth

Motion to adjourn approved.

**Next Meeting: January 15, 7pm, District Office**

**Action Items**:

Courtney will make post on Facebook to educate parents about programs that give back to the Arts Boosters.

Pam to reconcile uniform costs and discrepancies with credit cards.

Pam to send a note to Arts Directors to let them know that they have Booster funds available to them to use.

Pam to send a note to Arts Directors thanking them for their participation in the craft show and ask them to consider participating in future events.

Courtney to gather winter program materials by the end of the Thanksgiving weekend.

Andy to find out if there is a pop-up tent that could be used by the Boosters and will also begin to recruit for the Lemon Shake up Booth.

Andy and Don to divide and conquer on making announcements at the upcoming concerts.