**October 20, 2021, Granville Arts Boosters - Meeting Agenda**

**Call to Order: 7:05 PM**

**Attendance/Roll Call**:

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| x | Katie Belt |  | Sandy Doty | x | Carol Koch-Worrell |  | Shelli Sheppard | x | Andy Wildman |
| x | Brad Betts | x | Dawn Egelston |  | Andrew Krumm |  | Samantha Schnabel | x | Courtney Van Ostran |
| x | Shelley Carr |  | Emily Hartman |  | Elizabeth Kowalczk |  | Jennifer Sherman |  | Jessica Zelenack |
| x | Don Charlton |  | K. Heffron |  | Vonda McDonald |  | Jerod Smith |  |  |
|  | Erin Cox |  | Pam Hooker |  | Sarah Noblett | x | Kristen Snyder |  |  |
|  | April Crum | x | Lisa Holtsberry |  | Drue Roberts |  | Stephanie Stanton |  |  |
|  | Michelle Dague | x | Kevin Holtsberry |  | Sarah Sharp |  | Amanda Tucker |  |  |

**Review of September Meeting Minutes**

* Approval Motioned by Don Charlton seconded by: Courtney Van Ostran

**Treasurer’s Report**

September 2021 Report

Don Charlton motioned to approve the treasurer’s report, Courtney Van Ostran 2nd the motion. Motion Passed.

* Shelley asked where to deposit the $1,000 donation to Marching Band. The Board decided to move that money to the marching band account and use it to pay the dry-cleaning bill.
* Shelley shared that in 2019, the Mattress Sale profit was $4400. Hoping to exceed that in this year’s fundraiser.
* It was also noted in discussion that there needs to be a better tracking system for the Arts Boosters Credit Cards. A suggestion was made that there be a “sign-out/sign-in form” that tracks who has a card and itemizes each expenditure. Along with a place for receipts.

2021-2022 Budget was reviewed and approved on October 13, 2022 – see attached minutes from that meeting.

* Samantha Schnabel’s request for $1700 to supplement equipment not covered by GEF grant was reviewed and approved at the October 13, 2021, meeting. See minutes attached.
* Designated funds were reviewed, and it was determined that all designated funds will remain the same. See minutes from 10/13/21 meeting for more information.

**VP Report**

* Courtney asked for us to help recruit/find a Marching Band Treasurer. It is an overwhelming task to oversee both (the Arts Boosters and HS Marching Band) and we want to make sure our volunteers feel balance – not overloaded. 😊
* Membership update – additional $600 for membership, total contributions - $10, 160.00 this year. Courtney recognized the Choir for recruiting membership.
* Donations and Sponsorships
* Articles of Incorporation updated. We will now move forward with Tax ID and name changes on accounts.

**Director’s Report**

It’s all about the Mattress Sale 😉

**Old Business**

**Mattress Sale update**

* + Logistics
		- They will show up the morning of the sale – need someone to let them in the school. They arrive at 8 AM for setup.
		- Andy will help with letting them in the building. Need to let the custodians know they will be arriving for setup.
	+ Marketing
		- Need someone to pick up signs – Andy will email Kevin and arrange for sign drop off and then coordinate with Katie and Dawn about signage and where to place and how to get to parents.
		- A parent email went out last week and sending another this week.
		- Also added info in the district newsletter and the teacher’s email.
		- Courtney has been posting on Facebook
		- Courtney thinks that the referral program is based on how many referrals a student gets will go towards the Disney trip. Andy left a message with Kevin to learn more about how the credit/referral works.
		- Dawn will continue to send out emails weekly until the event.
	+ **Fundraising $$ for Disney Trip**
		- The board suggests that the referral money those individual students raise would be what goes towards that student’s trip credit.
		- Andy and Don added that an overall credit/referral bonus to the entire trip may put us on a slippery slope since not all Arts Students can benefit from.
		- It was decided that we would promote to the kids/parents that if they refer customers, they get $25 per referral of a mattress sale or sale of 4 pillows - towards their trip cost.

**New Business**

* **HS Band** –
	+ Budget for Extra dry-cleaning uniforms will be covered through the designated funds for Marching Band.
	+ Need to be mindful of the Music Uniforms and the process we follow of how they are maintained. . Carol will check with Pickerington Marching Band to see how they maintain/and conduct upkeep of uniforms.
	+ Carol shared the need for a room/space for uniforms - We will put “storage” for uniforms on our wish list for future improvements.
	+ Jazz Fest status – was a fundraiser that Steve and Marla Crock helped plan/run. They can no longer run this event. Andy suggested that we postpone this event for this school year. It was suggested that Steve and Marla Crock may be willing to help train the next Jazz Fest volunteers.

**Other Updates:**

**Middle School Band Update:**

**HS Band:** Kristen will reach out to Jared about putting together student led band ensembles.

**Choir/Acapella Group Update:** *Aceapellas* and *Blue Notes* to perform at mattress sale. Kristen will work out details as we get closer.

**Orchestra Update:**

**Drama Update:**

* Fall Play - “Ways to Screw Up Your College Interview” is on November 5th and 6th at 7pm.
We will need info for the program by October 29th.

**Visual Arts Update:**

**Motion Adjourned: 8:25 PM**

Don motioned – all in favor.

**Next Meeting:**

November 17th, 2021, 7:00 PM – Admin Building

**Meeting Action Items**

|  |  |  |
| --- | --- | --- |
| Owner | Item | Date to be complete |
| Andy/Katie/Shelley | Assist in creating a more efficient way to track the Arts Boosters credit card | 11/17/21 |
| Andy | Let custodians at GHS know the Mattress Sale will be setting up the morning of 11/6/21 | 10/31/21 |
| Andy/Katie/Dawn | Andy will email Kevin and arrange for sign drop off and then coordinate with Katie and Dawn about signage and where to place and how to get to parents. | 10/25/21 |
| Carol Worrell | Carol Worrell will check with Pickerington Marching Band to see how they maintain/and conduct upkeep of uniforms and share feedback at next meeting. | 11/17/21 |
| Dawn Egelston | Send out Marketing emails for mattress sale – weeks of 10/18, 10/25, and 11/1 | 10/29/21 |
| Kristen Snyder | Will arrange for Acapella groups to perform at the Mattress Sale. And talk to Jared about potentially having small band ensembles perform. | 10/29/21 |
| All | Put out a “feeler” that we are looking for a volunteer to take over the HS Marching Band Treasurer position.  | 11/17/21 |
| Katie | Load all official document (minutes, agendas, articles of incorporation, etc..) to google drive | 10/21/21 |
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