**December 28, 2021, Granville Arts Boosters Executive Team - Meeting Agenda**

**Call to Order:** 7:00 PM

**Attendance/Roll Call**:

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| x | Katie Belt |  | Sandy Doty |  | Carol Koch-Worrell |  | Shelli Sheppard | x | Andy Wildman |
|  | Brad Betts |  | Dawn Egelston |  | Andrew Krumm |  | Samantha Schnabel | x | Courtney Van Ostran |
|  | Shelley Carr |  | Emily Hartman |  | Elizabeth Kowalczk |  | Jennifer Sherman |  | Jessica Zelenack |
| x | Don Charlton |  | K. Heffron |  | Vonda McDonald |  | Jerod Smith |  |  |
|  | Erin Cox |  | Pam Hooker |  | Sarah Noblett |  | Kristen Snyder |  |  |
|  | April Crum |  | Lisa Holtsberry |  | Drue Roberts |  | Stephanie Stanton |  |  |
|  | Michelle Dague |  | Kevin Holtsberry |  | Sarah Sharp |  | Amanda Tucker |  |  |

**Review of October Meeting Minutes - NA**

**Treasurer’s Report**

* *Did get a couple sponsors - $500 each – Erin Curtis, State Farm, and RA Long Painting.*
* *Received quite a few memberships as well. Shelley to update total at next meeting.*
* *Kids will get envelopes with their referral $$ from mattress after the holidays.*
* *Board members working to think about how we can help lighten Shelley’s load as treasurer of both Band and Arts Boosters. Andy to follow up with a prospect for Band Treasurer.*

**VPs Report**

* Donation and Tax Question
  + Receipt for tax purposes for 50/50 drawing - Donation is $277 approx.
    - *The Board determined to put the donated $277 towards Dawn’s Arts Booster membership and send Dawn a receipt for tax purposes.*
    - *Moving forward we will treat all donations stemming from 50/50 donation the same.*
    - *Andy will talk to Brittany Treollo and Josh Devoll regarding 50/50 drawings in the future.*
* Clavinova request from 7-12 Music Dept
  + *Andy spoke with Jared regarding this request. There still is PI (permanent improvement) $$ that can help fund the Clavinova.*
    - *Andy suggested Music Dept share their wish list for the next 3 years.* 
      * *The team agreed wish list items/music dept needs should be further discussed at a Summer strategy session.*
    - *Andy also mentioned Dan Katona with the Ohio Arts Council - shared an opportunity for a grant to help fund this type of request.*
* Yearend report/990 – There needs to be a year-end report filed. Non-profits typically file a 990. Courtney’s two questions:
  + Should we buy QuickBooks? Or should we pay an accountant to help us complete this report?
  + Don shared that he could meet with Courtney the 2nd week of January and help Courtney complete the report. If we need more help they will defer to a professional Accountant.
  + The team agreed that we should go ahead and buy QuickBooks to help with the treasurer’s report.
* OMEA:
  + January 22nd is the proposed date. Andrew Krumm is the district coordinator for OMEA.
  + Andy will reach out to Jeff Brown re: any concerns re: Covid & hosting OMEA

**Director’s Report**

* Concession’s update - Approximately $6500 raised for Arts Boosters.

**Old Business**

**Mattress Sale**

* Arts Boosters earned $7400 from Mattress Sale

**New Business**

* Andy had someone approach him about moving the Band out of the stands and into the End Zone. Jared and Andy are discussing and considering this request. More to come on this request – lack of space seems to be driving this request.

**Other Updates:**

**Middle School Band Update:**

**HS Band:**

**Choir/Acapella Group Update:**

**Orchestra Update:**

**Drama Update:**

**Visual Arts Update:**

**Adjourned:** Approximately 8:40 PM

**Next Meeting:** January 19th, 2022, 7:00 PM – Admin Building

**Meeting Action Items**

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| Owner | Item | Date to be complete |
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